Section 444DA(3)

Corporations Act 2001 (Cth)

NOTICE OF MEETING OF ELIGIBLE EMPLOYEE CREDITORS

ALL TRADES QUEENSLAND PTY LTD (ADMINISTRATORS APPOINTED) ACN 115 379 461

("THE COMPANY")

NOTICE IS HEREBY GIVEN that a meeting of eligible employee creditors of the Company will be held on **Thursday, 8 October 2020** by electronic means, commencing at **1:00PM (AEST)**.

Due to government restrictions in place with COVID-19, this meeting will only be held by electronic means only and there will be no physical meeting place available.

If you wish to attend the meeting, you must return a Meeting Registration Form to our office on or before **1:00PM (AEST) on Wednesday, 7 October 2020**.

A link to register for the Zoom meeting will subsequently be sent to you by email.

In accordance with ASIC's current directives, all voting will be conducted by a poll. Details regarding the polling process will be provided by email, upon receipt of the relevant forms.

Please note your name may be visible to other attendees of the meeting and in meeting documents we prepare and lodge with ASIC.

AGENDA

The purpose of the meeting is:

1. to discuss any queries regarding the various options available to the e t Company to be voted on at the Reconvened Second Meeting of Creditors;
2. obtain approval from eligible employee creditors to vary statutory priorities under Section 556 of the *Corporations Act 2001* ("Act"), being a requirement under Section 444DA(2)(a) of the Act, in order for the Deed of Company Arrangement to be approved by all of the creditors of the Company; and
3. any other business.

Creditors wishing to vote at the meeting:

- who will not be attending in person or are a company, must complete and return an Appointment of Proxy Form; and
- must complete and return a Formal Proof of Debt or Claim Form if not already done so,

by no later than **1:00PM (AEST) on Wednesday, 7 October 2020**.

Please note, the Administrators have submitted a proof of debt on behalf of employees for the annual leave and superannuation owed to them as at the date of appointment. For this reason, you need not lodge a Proof of Debt or Claim form unless you wish to claim for further entitlements or, for an alternative figure than disclosed in previous correspondence to you.

Completed forms may be sent by one of the following methods:

Post:	Attn: All Trades Queensland Pty Ltd (Administrators Appointed)
	GPO Box 3127, BRISBANE QLD 4001
Facsimile:	+61 7 3225 4999
Email:	ATQ@fticonsulting.com

If you choose to post your forms, please ensure they are sent with sufficient time to arrive by the due date. We encourage creditors to send their forms by email where possible.

Dated this 25th day of September 2020

Joanne Dunn

Administrator