

PLEASE READ CAREFULLY

RECONVENED SECOND MEETING OF CREDITORS

ALL TRADES QUEENSLAND PTY LTD (ADMINISTRATORS APPOINTED) ACN 115 379 461
("THE COMPANY")

How to participate in the meeting scheduled for 10:00AM (AEST) on Friday, 9 October 2020.

In order to attend the meeting, you must complete and return the below forms via email to ATQ@fticonsulting.com by no later than 10:00AM (AEST) on Thursday, 8 October 2020.

The below meeting forms are available to download from the FTI Consulting Creditor Portal:
www.fticonsulting-asia.com/creditors/all-trades-queensland-pty-ltd

Meeting Registration Form

You must complete and return this form if you wish to attend the meeting of creditors, and vote at the meeting.

Creditors will receive a link to register for the Zoom meeting by email, once they have submitted the required forms.

A creditor unique identifier will also be provided to be used for voting at the meeting.

Proxy Form

You must complete this form if you wish to appoint another person to attend the meeting on your behalf (corporate creditors must complete this form).

Non-individual creditors (corporate, trusts, etc.) who want to be represented must appoint an individual to act on its behalf by executing a proxy form.

Individuals may choose to appoint a proxy/representative to vote on their behalf by executing a proxy form. If an individual is attending in person a proxy form is not required.

Proof of Debt Form

You must complete this form in order to vote at the meeting.

This form is required to register your claim against the Company.

Documents to substantiate your claim (e.g. invoices) must also be provided.

Questions for the meeting

Creditors can use the question and answer function during the meeting to submit questions to be answered by the Administrators. We encourage creditors to submit their questions to our office prior to the meeting by emailing ATQ@fticonsulting.com.

MEETING REGISTRATION FORM

RECONVENED SECOND MEETING OF CREDITORS

ALL TRADES QUEENSLAND PTY LTD (ADMINISTRATORS APPOINTED) ACN 115 379 461 ("THE COMPANY")

The Reconvened Second Meeting of Creditors of the Company will be held on **Friday, 9 October 2020 at 10:00AM (AEST)**.

Attendance at the meeting is not compulsory.

Should you wish to attend the meeting, you **must** return the following registration details to my office **by no later than 10:00AM AEST on Thursday, 8 October 2020** to ATQ@fticonsulting.com.

Name of Creditor:

Name of proxy or attorney:
(if applicable)

Email Address:

Note: We will use this email address to send you a link to the meeting.

Phone Number:

Note: We may use this phone number to contact you before the meeting.

Signature of Creditor (or person authorised by creditor)

Once you have returned this completed form, you will be provided by email a link to register for the virtual meeting and your own unique identifier. Please ensure you have the unique identifier with you at the meeting as this is required in order to register your vote. You must have access to the internet in order to vote at the meeting.

Please also ensure you have lodged a Proof of Debt Form and Proxy Form (if applicable), otherwise you may only be an observer at the meeting and will be unable to vote.

All creditors who wish to attend the meeting are responsible for their own internet connection and the Administrators' are unable to assist with any technical requirements for the electronic meeting.