

Our Ref: Perth 438181.0005/010/DW

12 August 2020

TO CREDITORS AS ADDRESSED

Rosendorff Diamond Jewellers Pty Ltd ACN 009 173 139
(Subject to Deed of Company Arrangement)
ATF Rosendorff Diamond Jewellers Trust (“the Company”)

I refer to the:

- appointment of Joseph Hansell and I as Joint and Several Administrators of the Company on 29 April 2019 and our subsequent appointment as Joint and Several Deed Administrators on 23 August 2019;
- Reports to Creditors dated 14 July 2020, 29 July 2020 and 31 July 2020; and
- The adjourned meeting of creditors on 30 July 2020 (“Adjourned Meeting”).

Adjourned Meeting

As you are aware, the Adjourned Meeting was adjourned for 14 days, on the basis that:

- Avion Holdings Pty Ltd, Lindendale Pty Ltd and Spinel Pty Ltd (“Deed Proponents”) had proposed a variation to the Deed of Company Arrangement (“DOCA”) executed in July 2020 (“First Proposed Variation”);
- the First Proposed Variation was incapable of completion, as it did not address:
 - the Deed Proponents’ capacity to pay the funds required to effectuate the First Proposed Variation (“DOCA Fund”); and
 - the release required by the secured creditor, Gordon Brothers.
- the Deed Proponents:
 - immediately paid \$5,000 to the Deed Administrators on a non-refundable basis to partially cover the costs of a further adjournment, which costs would otherwise be borne by creditors. The Deed Proponents made the payment that day and it was agreed to adjourn the meeting; and
 - paid \$55,000 into Lavan’s Trust Account, which would be refundable if the First Proposed Variation of the DOCA was not approved by creditors at the re-convened meeting in 14 days time (“Refundable Deposit”). This amount has since been paid on behalf of the Proponents to Lavan’s Trust Account.

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Since the Adjourned Meeting, we, through Lavan, have engaged with the Deed Proponents' solicitor to provide a variation that allowed for a better return to creditors than liquidation, had certainty of funding capacity by the proponents and had the secured creditor's consent to allow the proposal to be completed ("Threshold Requirements").

Second Proposed Variation

On 6 August 2020, Lavan received a revised proposal to vary the DOCA ("Second Proposed Variation"). The terms of the Second Proposed Variation required the Deed Proponents to:

- pay the second contribution of \$300,000 to the DOCA Fund ("Second Contribution"), which, with the \$20,000 already paid, would increase the DOCA Fund to \$320,000. The balance of the Second Contribution (\$245,000) to be paid by 31 July 2021; and
- authorise Lavan to transfer the Refundable Deposit to the Deed Administrators' account at, which time, the Refundable Deposit would become non-refundable. We note that the non-refundable deposit was included within the DOCA Fund of \$320,000.
- access the Company's books and records, with permission to take copies of records relevant to claims against third parties in relation to the re-financing undertaken by the Company with Gordon Brothers.

The Second Proposed Variation did not address the Threshold Requirements. Accordingly, we advised the Deed Proponents' solicitor that the Second Proposed Variation was not capable of being recommended by the Deed Administrators to creditors.

Third Proposed Variation

Lavan continued to engage with the Deed Proponents' solicitor in relation to amended terms to vary the DOCA. Accordingly, on 11 August 2020, the Deed Proponents provided a third proposed variation ("Third Proposed Variation"). The terms of the Third Proposed Variation required the Deed Proponents to:

- increase the Second Contribution to \$355,000, which, with the \$20,000 already paid, would increase the DOCA Fund to \$375,000. The balance of the Second Contribution (\$300,000) to be paid by 31 July 2021; and
- authorise Lavan to transfer the Refundable Deposit to the Deed Administrators account at, which time, the Refundable Deposit would become non-refundable. We note that the non-refundable deposit was included within the DOCA Fund of \$375,000.

- access the Company's books and records, with permission to take copies of records relevant to claims against third parties in relation to the re-financing undertaken by the Company with Gordon Brothers.

We note that the Third Proposed Variation did not meet the Threshold Requirements. That is, it failed to provide a return to ordinary unsecured creditors, certainty of payment and confirmation of the provision of discharge of securities from the Secured Creditor.

Lavan immediately notified the Deed Proponents' solicitor that the Third Proposed Variation was not one capable of being recommended by the Deed Administrators to creditors.

Fourth Proposed Variation

At 2:14pm on 11 August 2020, Lavan received a fourth proposed variation ("Fourth Proposed Variation") from the Deed Proponents' solicitor (copy attached). The terms of the Fourth Proposed Variation require the Deed Proponents to:

- increase the Second Contribution to \$400,000, which, with the \$20,000 already paid, would increase the DOCA Fund to \$420,000. The balance of the Second Contribution (\$345,000) to be paid by 31 July 2021; and
- authorise Lavan to transfer the Refundable Deposit (\$55,000) to the Deed Administrators account at which time the Refundable Deposit will become non-refundable. We note that the non-refundable deposit was included within the DOCA Fund of \$420,000.
- access the Company's books and records, with permission to take copies of records relevant to claims against third parties in relation to the re-financing undertaken by the Company with Gordon Brothers.

The Fourth Proposed Variation does not meet all of the Threshold Requirements. The Fourth Proposed Variation, if capable of completion (which we consider it presently is not), provides for a better estimated return to creditors (assuming the Fourth Proposed Variation is strictly adhered to by the Deed Proponents). However, the Fourth Proposed Variation (as with previous iterations) continues to lack certainty as to how the Deed Proponents will meet the proposed Second Contribution (i.e. \$400,000 - \$55,000 = \$345,000). The Deed Proponents have informed the Deed Administrators that they (the proponents) are not in a position to confirm from whom the funding will be obtained or on what terms. In addition, the Fourth Proposed Variation does not address the position of the secured creditor, which is fundamental to the Fourth Proposed Variation being capable of completion.

Accordingly, we engaged in further discussions with the Deed Proponents (via Lavan) on the morning of 12 August 2020. The Deed Proponents have agreed, as part of the Fourth Proposed Variation, to report to the Deed Administrators on the remaining two Threshold Requirements – that is, the progress of financing efforts by the Deed Proponents and the position of the secured creditor on the Fourth Proposed Variation – every 3 months during the term of the DOCA.

The inclusion of this reporting obligation is significant. Pursuant to the existing DOCA, the Deed Administrators already have the right to convene a meeting of creditors to propose a variation of the DOCA terms or to terminate it, if the Deed Administrators determine that it is no longer practicable or desirable to implement the Deed.

If, in 3 months time, the Deed Proponents advise us that their financing progress has been unsuccessful, has not progressed, remains uncertain (or similar) and/or advise us that the secured creditor will not agree to the Fourth Proposed Variation, such that the Deed Administrators determine that it is no longer practicable or desirable to implement the DOCA then the Deed Administrators will be in a position to exercise the rights under the DOCA to vary or terminate it and absent any other compelling reason, will exercise those rights to call a further meeting of creditors.

Return to Creditors Under the Fourth Proposed Variation

The return to creditors, on a low and high basis, for creditors is **estimated** as follows in both Liquidation and under the Fourth Proposed Variation scenario - ***The calculations are an estimate only and may change due to any unforeseen circumstances that may arise.***

Return to Creditors	Notes	Liquidation ERV Low	Liquidation ERV High	DOCA ERV Low	DOCA ERV High
Possible Recoveries					
Add: Voidable Transactions	1	Commercially Sensitive	250,000	-	-
Add: Related Party Loans	2	Unknown	Unknown	-	-
Total Possible Recoveries		Commercially Sensitive	250,000	-	-
Deed Funding					
Non-refundable contribution	3	20,000	20,000	20,000	20,000
Deed Fund – First Payment	4	-	-	55,000	55,000
Deed Fund – Second Payment	4	-	-	345,000	345,000
Less: Fees/Costs Already Incurred					
Voluntary Administrators' Fees	5	(116,525)	(116,525)	(116,525)	(116,525)
Voluntary Administrators' Disbursements	5	(2,509)	(2,509)	(2,509)	(2,509)
Deed Administrators' Fees	6	(68,992)	(68,992)	(68,992)	(68,992)
Legal fees	7	(41,719)	(41,719)	(41,719)	(41,719)
Less: Future Fees/Costs					
Deed Administrators' Fees	8	-	-	(30,000)	(30,000)
Deed Administrators' Disbursements	8	-	-	(2,000)	(1,000)
Liquidators' Fees	9	(50,000)	(60,000)	-	-
Liquidators' Disbursements	9	(2,000)	(5,000)	-	-
Legal Fees and Other Professional Costs	10	(25,000)	(50,000)	(10,000)	(10,000)
Surplus / (Shortfall) Available for Secured Creditors		(286,745)	(74,745)	148,255	149,255
Less: Secured Claims	11	8,900	8,900	8,900	8,900
Surplus / (Shortfall) Available for Unsecured Creditors		(295,645)	(83,645)	139,355	140,355
Less: Unsecured Claims	12	(26,052,224)	(2,366,511)	(8,098,989)	(2,366,508)
Estimated Surplus / (Deficiency)		(26,347,869)	(2,450,156)	(7,959,634)	(2,226,153)
Estimated Dividend (cents in the dollar)		-	-	1.72 cents/\$	5.93 cents/\$
Unsecured Creditors		Nil	Nil	0.0172	0.0593

Notes

1. Potential preference payment recovery. We believe the claim is strong; however, there are always risks with claims of this nature. Accordingly, actual recoveries may differ significantly.
2. Subject to recovery of related party loans in the vicinity of \$8m – the financial capacity of related parties is unknown at this time. The Liquidators (if so appointed) will investigate these further.
3. Refundable contributions received to, partially, meet the costs of the adjournments, which have been requested by the Deed Proponents.

4. Non-Refundable Payment, which is held in Lavan's Trust Account. If the Fourth Proposed Variation is accepted, this will become non-refundable. The balance of the Second Contribution (\$345,000) is to be paid on, or before 31 July 2021.
5. Voluntary Administrators' fees and disbursements incurred, during the Voluntary Administration period. These remain unpaid.
6. Deed Administrators' fees incurred from 23 August 2019 to 31 July 2020. These remain unpaid.
7. Legal fees incurred during the Voluntary Administrators and DOCA period. These remain unpaid.
8. Estimated Deed Administrators' fees and disbursements, if creditors approve the Fourth Proposed Variation.
9. Estimated Liquidators' fees and disbursements, if creditors resolve to wind up the Company.
10. Estimated legal fees under each scenario.
11. Principal debt owing to the secured creditor. We note this may increase, depending on any costs incurred resisting any claims made by third parties.
12. Assumptions made:
 - Related parties to claim in full (approximately \$17.9m) in liquidation – subject to adjudication and validity/substantiation of claims.
 - The low ERV scenario includes the landlord's claim of \$5.99m in full.
 - The high ERV scenario only includes the landlord's claim of \$266k in respect to rent arrears up to date of voluntary administration – we understand that short term leases are currently in place.

Threshold Requirements

As discussed above, there remain Threshold Requirements that the Deed Proponents have not addressed. In conversations with the Deed Proponents' solicitor, Lavan has been advised that the Deed Proponents:

- **do not presently** have funds available to pay the balance of the Second Contribution (i.e. \$345,000) by 31 July 2021.
- **have not** yet confirmed a third party to provide funding to pay the balance of the Second Contribution (i.e. \$345,000) by 31 July 2021.
- **have not** secured the release from the secured creditor. We note that the release from the secured creditor is not required until 31 July 2021. However, we consider it unlikely that the secured creditor would agree to discharge its securities in circumstances where the Deed Proponents have advised that they intend exploring claims "against third parties in relation to the re-financing undertaken by the Company with Gordon Brothers".

Recommendation

Unless recoveries can be made in respect of the related party loans, unsecured creditors will not receive a return in liquidation. Against that, the Fourth Proposed Variation – incorporating the reporting obligations - if completed provides for a return to unsecured creditors.

There remains uncertainty as to the Threshold Requirements, but on balance, **we recommend that the Fourth Proposed Variation be accepted for the following reasons:**

- The Fourth Proposed Variation if completed provides a return to unsecured creditors: liquidation does not.
- While there is significant uncertainty as to the Deed Proponents' ability to complete the Fourth Proposed Variation, having regard to the Threshold Requirements, we consider that uncertainty is managed by the fact that:
 - the Deed Proponents are required to provide an update as to their ability to satisfy the Threshold Requirements every 3 months; and
 - the first payment (\$55,000) is non refundable, such that if the DOCA was to terminate in 3 months because it became clear that the Threshold Requirements could not be satisfied, then creditors would be in a better position.
- A further update will be provided to creditors in 3 months.
- The position of unsecured creditors is not adversely affected as a result of the DOCA, as **Refundable Deposit will be available within the DOCA and if completed, will likely provide a better return to creditors than if the Company be placed into liquidation.** If the Fourth Proposed Variation can not ultimately be completed, the Refundable Deposit will still become available within the DOCA and improve the funds available than if the Company is immediately placed into liquidation.

If the Deed Proponents are able to provide evidence sufficient to satisfy the remaining Threshold Requirements ahead of re-convened meeting of creditors, we will advise creditors at the meeting.,

Re-convened Meeting

The Deed Administrators have re-convened an adjourned meeting of creditors for 11:00am AWST on Thursday, 13 August 2020 via telephone conference.

The following documents are enclosed:

- Fourth Proposed Variation proposal;
- Notice of Reconvened Meeting of Creditors (previously included in the Circular to Creditors dated 31 July 2020);
- Appointment of Proxy Form;
- Proof of Debt or Claim Form; and
- Remuneration Approval Report.

Should you have any queries, please contact Jiin Choong by phone (08) 6430 1366 or by e-mail JiinHerng.Choong@fticonsulting.com.



Daniel Woodhouse

Joint and Several Deed Administrator

PROPOSAL FOR VARIATION TO DEED OF COMPANY ARRANGEMENT

FOR

**ROSENDORFF DIAMOND JEWELLERS PTY LTD (ACN 009 173 139)
AS TRUSTEE FOR ROSENDORFF DIAMOND JEWELLERS TRUST (ROSENDORFF)
(SUBJECT TO DEED OF COMPANY ARRANGEMENT)**

Spinel Pty Ltd (ABN 96 008 740), Avion Holdings Pty Ltd (ACN 009 247 876) and Lindendale Pty Ltd (ACN 008 760 558) (**Proponents**), hereby submit a variation to the Deed of Company Arrangement executed by Rosendorff in August 2019 (**DOCA**).

The terms of the variation are as follows:

1. **Clause 1.1 Definition of "Second Contribution"**

Second Contribution means the sum of \$400,000 in cleared funds caused to be paid by the Proponents to the Administrators.

2. **Clause 11 Second Contribution**

Clause 11.1 be varied to give effect to the following:

"Within 7 days of the Creditor's approving the variation to the DOCA the Proponents authorise the solicitors for the Administrators to transfer to the Administrators the sum of \$55,000 held in the Lavan Trust Account and the balance of the Second Contribution will be paid on or before 31 July 2021."

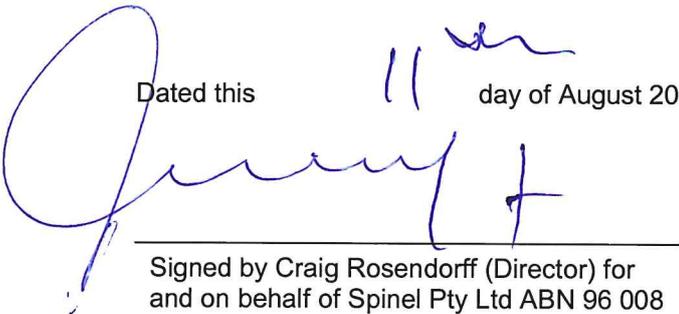
3. **Access to documents**

Upon the Creditors approving the Variation to the DOCA, the Administrators will provide access to the Company's books and records to the Proponents and its Solicitors and permit the Proponents and its Solicitors to take copies of books and records relevant to claims by the Company against third parties in relation to the re-financing undertaken by the Company with Gordon Brothers.

4. **Deed of Variation to DOCA**

The Deed of Variation to the DOCA be prepared by the solicitors for the Proponents, on terms satisfactory to the Deed Administrators, and will incorporate all necessary terms and conditions to give effect to the variation proposed by the Proponents.

Dated this 11 day of August 2020


Signed by Craig Rosendorff (Director) for
and on behalf of Spinel Pty Ltd ABN 96 008
740 949, Avion Holdings Pty Ltd ACN 009
247 876 and Lindendale Pty Ltd (ACN 008
760 558)

**ROSENDORFF DIAMOND JEWELLERS PTY LTD ACN 009 173 139
(SUBJECT TO DEED OF COMPANY ARRANGEMENT)
ATF ROSENDORFF DIAMOND JEWELLERS TRUST
("THE COMPANY")**

NOTICE OF RECONVENED MEETING OF CREDITORS

Notice is given that a meeting of the creditors of the Company will be held on **Thursday, 13 August 2020** via telephone conference, commencing at **11am AWST**.

AGENDA

1. To consider a further report to creditors from the Joint and Several Deed Administrators.
2. Questions from creditors.
3. For creditors to resolve to vary the terms of the Deed of Company Arrangement.
4. For creditors to resolve that the Company terminates the Deed of Company Arrangement and the Company be wound up.
5. To consider and fix the further remuneration of the Joint and Several Deed Administrators.
6. To consider and fix the remuneration of the Joint and Several Liquidators.
7. Any other business properly brought before the meeting.

Creditors wishing to vote at the meeting must complete and return:

- an Appointment of Proxy Form if the creditor will not be attending via telephone, or is a company; and
- a Formal Proof of Debt or Claim Form if not already done so;

by no later than **12pm AWST on Wednesday, 12 August 2020**. Documents can be sent via email to Min.Park@fticonsulting.com or post to FTI Consulting, PO Box Z5486, PERTH WA 6831.

Dated this 31st day of July 2020



Daniel Woodhouse

Joint and Several Deed Administrator

APPOINTMENT OF PROXY

**Rosendorff Diamond Jewellers Pty Ltd ACN 009 173 139
(Subject to Deed of Company Arrangement)
ATF Rosendorff Diamond Jewellers Trust (“the Company”)**

I/We (name).....
of

(address).....
a creditor of the Company appoint (add name and address of proxy)

.....
or in his/her absence (add alternate proxy)

.....
as my / our proxy, to vote at the adjourned meeting of creditors to be held on Thursday, 13 August 2020 at 11am AWST or at any adjournment of that meeting.

Option 1: If appointed as a general proxy, as he/she determines on my/our behalf. **AND/OR**

Option 2: If appointed as a special proxy for some or all resolutions, specifically in the manner set out below.

Resolution (please specify the particular resolution)		For	Against	Abstain
1	The terms of the Deed of Company Arrangement be varied in accordance with terms outlined in the Fourth Proposed Variation dated 11 August 2020 (as defined in the attached report).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	That the Company terminates the Deed of Company Arrangement executed on 23 August 2019 and the Company be wound up.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	The remuneration of the Deed Administrators of Rosendorff Diamond Jewellers Pty Ltd (Subject to Deed of Company Arrangement) ACN 009 173 139 in excess of prior approval for the period from 23 August 2019 to 31 July 2020 (inclusive) be calculated on a time basis at the hourly rates set out in the Schedules of FTI Consulting Standard Rates effective 1 May 2019 and 1 April 2020, and is determined and approved for payment in the amount of \$38,992.50 plus GST, and the Deed Administrators may draw the remuneration as required.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If creditors resolve that the terms of the Deed of Company Arrangement be varied:				
4	<i>The future remuneration of the Deed Administrators of Rosendorff Diamond Jewellers Pty Ltd (Subject to Deed of Company Arrangement) ACN 009 173 139 for the period from 1 August 2020 to completion of DOCA (inclusive) is determined and approved for payment at a sum equal to the cost incurred by the Deed Administrators and staff of FTI Consulting, calculated on a time basis at the hourly rates set out in the Schedules of FTI Consulting Standard Rates effective 1 April 2020, up to the amount of \$30,000 plus GST, and the Deed Administrators may draw the remuneration as required.</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If creditors resolve that the Deed of Company Arrangement be terminated and the Company be wound up:				
5	<i>The future remuneration of the Liquidators of Rosendorff Diamond Jewellers Pty Ltd (Subject to Deed of Company Arrangement) ACN 009 173 139 for the period from commencement to completion of the Liquidation is determined and approved for payment at a sum equal to the cost incurred by the Liquidators and staff of FTI Consulting, calculated on a time basis at the hourly rates set out in the Schedules of FTI Consulting Standard Rates effective 1 April 2020, up to the amount of \$50,000 plus GST, and the Liquidators may draw the remuneration as required.</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Dated:

.....
Name and signature of authorised person

CERTIFICATE OF WITNESS – only complete if the person given the proxy is blind or incapable of writing.

I, of
certify that the above instrument appointing a proxy was completed by me in the presence of and at the request of the person appointing the proxy and read to him before he attached his signature or mark to the instrument.

Dated:

Signature of witness:

Description:

Place of residence:

Dated:

12 AUGUST 2020

REMUNERATION APPROVAL REPORT

ROSENDORFF DIAMOND JEWELLERS PTY LTD
(SUBJECT TO DEED OF COMPANY ARRANGEMENT)
ACN 009 173 139
ATF ROSENDORFF DIAMOND JEWELLERS TRUST ("THE COMPANY")

Introduction

Information included in report

This remuneration approval report provides you with the information that the Corporations Act 2001 (“Act”) and the Code of Professional Practice published by the Australian Restructuring Insolvency and Turnaround Association (“ARITA”) requires creditors to receive to make an informed decision regarding the approval of our remuneration for undertaking the Administration of Rosendorff Diamond Jewellers Pty Ltd (Subject to Deed of Company Arrangement) ATF Rosendorff Diamond Jewellers Trust ACN 009 173 139.

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Part 1: Declaration

Joseph Hansell and I, Daniel Woodhouse of FTI Consulting, have undertaken a proper assessment of the claims for remuneration for the appointment as Deed Administrators of Rosendorff Diamond Jewellers Pty Ltd (Subject to Deed of Company Arrangement) ACN 009 173 139 in accordance with the law and applicable professional standards. We are satisfied that the remuneration claimed is in respect of necessary work, properly performed, or to be properly performed, in the conduct of this appointment and further, that the disbursements that have been incurred in the conduct of the external administration are necessary and proper.

This Remuneration Approval Report dated 12 August 2020 supersedes the Remuneration Approval Reports dated 14 July 2020 and 29 July 2020.

Part 2: Executive Summary

Remuneration

Deed Administrators' remuneration of \$30,000 plus GST was approved at the reconvened second meeting of creditors held on 6 August 2019 and no remuneration has been drawn to date.

We currently estimate the total remuneration for the Deed Administration to be \$98,992.50 plus GST. This includes the Deed Administrators' remuneration as previously approved (\$30,000 plus GST) plus additional costs caused by the delay (\$38,992.50 plus GST) and the future Deed Administrators' remuneration (\$30,000 plus GST) for the period from 1 August 2020 to completion of DOCA.

This has increased compared to the previous estimate provided in the Remuneration Approval Report dated 31 July 2019 due to the following reasons:

- correspondence/discussions with our solicitor in respect to the discharge of security by the secured creditor and retirement of Receivers;
- extensive liaison and follow up with Avion Holdings Pty Ltd, Lindendale Pty Ltd and Spinel Pty Ltd ("Deed Proponents") and their solicitor regarding status of the Deed of Company Arrangement ("DOCA") and a response to the proposed contemporaneous settlement;
- additional time required to prepare a report to creditors pursuant to Section 445HA of the Corporations Act 2001, convene and hold a meeting of creditors to terminate the DOCA;
- further time required to consider the proposed variation to the DOCA by the Deed Proponents and correspondence with the Deed Proponents' solicitor to confirm capacity to pay the Deed Fund and the secured creditor's consent regarding release of its security;
- constant communications with our solicitor and the Deed Proponents' solicitor in respect to revisions to variation proposal to the DOCA during the period of adjournment;
- preparation of further reports to creditors outlining the proposed variation, the Deed Administrators' recommendation and reasons and reconvene the adjourned meeting; and
- additional time required to monitor the compliance of DOCA terms, attend to relevant statutory lodgement and administrative tasks and engagement with Deed Proponents for payment of Deed Fund as a result of the prolonged deed administration period (in the event creditors pass the resolution to vary the DOCA).

Remuneration previously determined by Creditors

The amount of remuneration previously approved in this external administration is summarised in Table 1 below:

Table 1: Remuneration Previously Approved	
Period	Amount (excl GST) \$
Deed of Company Arrangement (DOCA)	
Remuneration from commencement to completion of DOCA	30,000.00
Total past remuneration	30,000.00

Remuneration currently claimed is summarised below in Table 2.

Table 2: Current Claim for Remuneration		
Period	Report Reference	Amount (excl GST) \$
Deed of Company Arrangement (DOCA)		
Resolution 1: Remuneration in excess of approval to 31 July 2020 (inclusive)	Schedule 1	38,992.50
Resolution 2: Remuneration from 1 August 2020 to completion of DOCA (inclusive)* (in the event creditors pass the resolution to vary the DOCA terms)	Schedule 2	30,000.00
Total remuneration currently claimed - DOCA		68,992.50
Liquidation		
Resolution 3: Remuneration from commencement to completion of Liquidation*	Schedule 2	50,000.00
Total remuneration currently claimed - Liquidation		50,000.00

*Approval for the future remuneration sought is based on an estimate of the work necessary to complete the administration. Should additional work beyond what is contemplated be necessary, further approval may be sought from creditors. If a lesser amount is incurred, we will limit our remuneration to that lesser amount.

Please refer to report section references detailed in Table 2 for full details of the calculation and composition of the remuneration approval sought.

Part 3: Remuneration

Remuneration claim resolutions

We will be seeking approval of the following resolutions to approve our remuneration. Details to support these resolutions are shown immediately below the resolutions and in the schedules to this report.

Resolution 1: Remuneration in excess of prior approval from 23 August 2019 to 31 July 2020 (inclusive)

The remuneration of the Deed Administrators of Rosendorff Diamond Jewellers Pty Ltd (Subject to Deed of Company Arrangement) ACN 009 173 139 in excess of prior approval for the period from 23 August 2019 to 31 July 2020 (inclusive) be calculated on a time basis at the hourly rates set out in the Schedules of FTI Consulting Standard Rates effective 1 May 2019 and 1 April 2020, and is determined and approved for payment in the amount of \$38,992.50 plus GST, and the Deed Administrators may draw the remuneration as required.

Resolution 2: Future Remuneration from 1 August 2020 to completion of DOCA (inclusive)

The remuneration of the Deed Administrators of Rosendorff Diamond Jewellers Pty Ltd (Subject to Deed of Company Arrangement) ACN 009 173 139 for the period from 1 August 2020 to completion of DOCA (inclusive) is determined and approved for payment at a sum equal to the cost incurred by the Deed Administrators and staff of FTI Consulting, calculated on a time basis at the hourly rates set out in the Schedules of FTI Consulting Standard Rates effective 1 April 2020, up to the amount of \$30,000 plus GST and the Deed Administrators may draw the remuneration as required.

Resolution 3: Remuneration from commencement to completion of liquidation

The future remuneration of the Liquidators of Rosendorff Diamond Jewellers Pty Ltd (Subject to Deed of Company Arrangement) ACN 009 173 139 for the period from commencement to completion of the Liquidation is determined and approved for payment at a sum equal to the cost of time incurred by the Liquidators and staff of FTI Consulting, calculated at the hourly rates set out in the schedule of FTI Consulting Standard Rates effective 1 April 2020, up to an initial capped amount of \$50,000 plus GST, and the Liquidators may draw the remuneration as required.

Remuneration is calculated in accordance with the hourly rates applicable to the grades or classifications set out in the FTI Consulting Schedule of Standard Rates which appear at Schedule 4 to this report.

At this stage, based on the information presently available to me, I consider that it may not be necessary to convene a further meeting of creditors to seek further approval from creditors. However, the position may change depending on the progress of the external administration and the issues that may arise.

Details to support resolutions

The basis of calculating the remuneration claims are summarised below and the details of the major tasks performed and the costs associated with each of those major tasks are contained in Schedule 1 to Schedule 3.

Resolution 1: Remuneration in excess of prior approval from 23 August 2019 to 31 July 2020 (inclusive)

Table 3 below sets out time charged to each major task area by staff members working for the deed administration period from 23 August 2019 to 31 July 2020 which is the basis of the Resolution 1 claim. More detailed descriptions of tasks performed within each task area, matching the amounts below are contained in Schedule 1.

Table 3: Remuneration from 23 August 2019 to 31 July 2020									
Employee	Position	Rate/hour excl GST \$	Total actual hours	Total (excl GST) \$	Task Area				
					Assets	Creditors	Employees	Investigation	Administration
Daniel Woodhouse	Managing Director	625	29.6	18,500.00	1,750.00	13,437.50	0.00	0.00	3,312.50
Daniel Woodhouse	Managing Director	580	1.2	696.00	0.00	0.00	0.00	0.00	696.00
Renae Stirling	Senior Director	575	5.9	3,392.50	172.50	2,530.00	0.00	0.00	690.00
Jiin Herng Choong	Senior Consultant II	465	50.6	23,529.00	1,023.00	21,576.00	0.00	232.50	697.50
Robert Beaumont	Senior Consultant I	400	33.6	13,440.00	2,120.00	3,880.00	280.00	0.00	7,160.00
Minyoung Park	Consultant I	335	16.4	5,494.00	0.00	5,192.50	0.00	0.00	301.50
Minyoung Park	Associate II	320	9.8	3,136.00	320.00	1,632.00	32.00	64.00	1,088.00
Claire Rees	Administration II	205	2.8	574.00	0.00	123.00	0.00	0.00	451.00
Selina Naylor	Associate 1	165	1.4	231.00	0.00	0.00	0.00	0.00	231.00
Total			151.3	68,992.50	5,385.50	48,371.00	312.00	296.50	14,627.50
Less: Previously approved remuneration (excluding GST)				(30,000.00)					
Total approval sought				38,992.50					
GST				3,899.25					
Total (including GST)				42,891.75					
Average hourly rate (excluding GST)				456.00	489.09	443.47	373.33	296.50	419.64

Resolution 2: Remuneration from 1 August 2020 to completion of DOCA (inclusive)

The below table set out the expected costs for the major tasks likely to be performed by the Deed Administrators and their staff from 1 August 2020 to completion of DOCA which is the basis of the Resolution 2 claim. More detailed descriptions of the tasks likely to be performed within each task area, matching the amounts below, are contained in Schedule 2.

Table 4: Expected Costs for the Major Tasks from 1 August 2020 to Completion of DOCA (Inclusive)

\$	Total	Task Area				
		Creditors	Assets	Employees	Dividend	Administration
Total (est)	\$30,000.00	\$8,000.00	\$5,000.00	\$2,000.00	\$8,000.00	\$7,000.00
GST	\$3,000.00	\$800.00	\$500.00	\$200.00	\$800.00	\$700.00
Total (Incl GST)	\$33,000.00	\$8,800.00	\$5,500.00	\$2,200.00	\$8,800.00	\$7,700.00

Resolution 3: Remuneration from commencement to completion of liquidation

The below table set out the expected costs for the major tasks likely to be performed by the Liquidators and their staff from commencement to completion of the liquidation which is the basis of the Resolution 3 claim. More detailed descriptions of the tasks likely to be performed within each task area, matching the amounts below, are contained in Schedule 3.

Table 5: Expected Costs for the Major Tasks from Commencement to Completion of the Liquidation (Inclusive)

\$	Total	Task Area				
		Creditors	Assets	Investigation	Dividend	Administration
Total (est)	\$50,000.00	\$12,000.00	\$7,000.00	\$20,000.00	\$3,000.00	\$8,000.00
GST	\$5,000.00	\$1,200.00	\$700.00	\$2,000.00	\$300.00	\$800.00
Total (Incl GST)	\$55,000.00	\$13,200.00	\$7,700.00	\$22,000.00	\$3,300.00	\$8,800.00

Total remuneration reconciliation

At this point in time, I estimate that the total remuneration for this Deed Administration will be \$98,992.50 plus GST. This includes the current approval amount being sought of \$68,992.50 plus GST (in the event creditors pass the resolution to vary the DOCA terms).

Comparison between current and previous remuneration approvals

Creditors approved my prospective remuneration of \$30,000.00 plus GST at the reconvened second meeting of creditors held on 6 August 2019 and no amount has been drawn to date. The remuneration incurred has exceeded this cap and we are now seeking approval of a further capped amount of \$68,992.50 plus GST (in the event that creditors resolve to vary the DOCA).

In the following table we compare, on a task basis, our estimate from the Remuneration Approval Report dated 31 July 2019 to our actual time costs as at 31 July 2020 and provide an explanation for the difference in cost:

Table 6: Comparison Between Current and Previous Remuneration Approvals			
Task	Estimate (excl GST) \$	Actual to date (excl GST) \$	Reasons for differences
Assets	\$2,000.00	\$5,385.50	Additional time spent liaising with the DOCA Proponents and their solicitor in relation to the payment of Second Contribution and the completion of DOCA.
Creditors	\$8,000.00	\$48,371.00	Additional time spent in: <ul style="list-style-type: none"> ▪ preparing the report to creditors dated 14 July 2020 and convening the meeting of creditors held on 30 July 2020 to terminate the DOCA; ▪ considering the proposed DOCA variation received and discussions with the Deed Proponents' solicitor and secured creditor regarding same; ▪ preparing a supplementary report to creditors dated 29 July 2020 addressing the proposed DOCA variation received; ▪ holding a meeting of creditors on 30 July 2020 and dealing with adjournment of meeting; ▪ preparing a further report to creditors advising of the meeting outcome; ▪ dealing with enquiries from creditors in respect to the DOCA variation and impact on return to creditors; ▪ liaising with secured creditor regarding the proposed variation and release of security; ▪ extensive liaison with related parties and their solicitors in respect to substantiation of claims; and ▪ preparing additional updates and liaising with creditors as required.
Employees	\$2,000.00	\$312.00	Less time spent as employee entitlements for those not transferred as part of the sale of the business have been paid in full (except an excluded employee).
Investigation	Nil	\$296.50	Enquiries made in respect to the potential unfair preference claim.
Dividend	\$8,000.00	Nil	No funds available to commence the dividend process as yet.
Administration	\$10,000.00	\$14,627.50	Additional time spent in: <ul style="list-style-type: none"> ▪ liaising with the Receivers and Managers regarding the status of receivership and sale of business, retirement of Receivers and Managers and queries surrounding employee entitlements; ▪ internal discussions regarding engagement with the Deed Proponents and consider strategy; and ▪ briefing our solicitors regarding DOCA status and legal advice sought.

Likely impact on dividends

The Act sets the order for payment of claims against the company and it provides for remuneration of the external administrator to be paid in priority to other claims. This ensures that when there are sufficient funds, the Deed Administrators receive payment for the work done to recover assets, investigate the company's affairs, report to creditors and ASIC and distribute any available funds. Even if creditors approve remuneration, this does not guarantee that we will be paid, as we are only paid if sufficient assets are recovered.

Any dividend to creditors will also be impacted by the amount of assets that we are able to recover and the amount of creditor claims that are admitted to participate in any dividend, including any claims by priority creditors such as employees.

The approval of remuneration claimed in this remuneration report will reduce the funds available in the deed administration and liquidation and as such, impact on any available funds to be distributed to creditors. We are unable to provide a dividend estimate of any certainty at this stage.

Part 4: Disbursements

Explanatory note on disbursements

Disbursements are divided into three types:

- **Externally provided professional services** - these are recovered at cost. An example of an externally provided professional service disbursement is legal fees.
- **Externally provided non-professional costs** - these are recovered at cost. Examples of externally provided non-professional costs are travel, accommodation and search fees.
- **Internal disbursements** such as photocopying, printing and postage. These disbursements, if charged to the administration, would generally be charged at cost; though some expenses such as telephone calls, photocopying and printing may be charged at a rate which recoups both variable and fixed costs. The recovery of these costs must be on a reasonable commercial basis. Details of the basis of recovery of each of these costs is discussed below.

Creditor approval is not required for payment of internal disbursements which have been charged at cost. Internal disbursements not charged at cost, however, must be approved by creditors before we can draw the cost of those disbursements from this external administration. As we have chosen not to charge the external administration for internally-generated FTI disbursements where they have not been charged at cost (such as internal photocopying and printing charges for the use of FTI's photocopiers, printers etc), this approval is not required.

Creditor approval is not required in relation to externally provided professional and non-professional costs or disbursements charged at cost. Where payments to third parties have been made from the bank account of the external administration, those payments are disclosed in the summary of receipts and payments. Creditors have the right to question the incurring of the disbursements and can challenge disbursements in Court.

A summary of FTI Consulting's Disbursement Rates is provided in Table 6 below.

Table 7: Schedule of FTI Consulting Disbursement Rates		
Disbursement type	Charge Type	Charge Rate (excl GST)
Advertising	External, non-professional	At cost
ASIC Industry Funding Levy – registered liquidator metric events*	External, non-professional	At cost (at prescribed ASIC rates)
Couriers and deliveries	External, non-professional	At cost
Data Room Charges	External, professional	At cost
Facsimile	Internal (FTI)	Not charged
Legal Fees	External, professional	At cost
Postage	External, non-professional	At cost
Photocopying – internal	Internal (FTI)	Not charged
Photocopying – outsourced	External, non-professional	At cost
Printing – internal	Internal (FTI)	Not charged
Printing – outsourced	External, non-professional	At cost
Records costs – storage, destruction, boxes	External, non-professional	At cost
Search fees	External, non-professional	At cost
Staff motor vehicle use - mileage	Cents per km	At prescribed ATO rates
Staff travel – accommodation, meals etc	External, non-professional	At cost
Stationery and other incidental disbursements	External, non-professional	At cost
Telephone	Internal (FTI)	Not charged
Valuation Fees	External, professional	At cost
Other externally provided professional services		At cost
Other externally provided non-professional services		At cost

Part 5: Summary of Receipts and Payments

A summary of receipts and payments for the Deed Administration period from 23 August 2019 to 11 August 2020 is as follows:

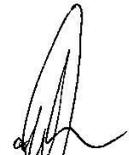
Summary of Receipts and Payments	Amounts (Incl GST)
Receipts	\$
Non-refundable contribution from Deed Proponents paid in August 2019	15,000.00
Non-refundable contribution from Deed Proponents paid in July 2020	5,000.00
Total Receipts	20,000.00
Payments	
Bank Charges	(2.20)
Total Payments	(2.20)
Net Surplus / (Deficiency) Represented by Cash at Bank	19,997.80

Part 6: Queries

If you have any queries or require any further information concerning our claim for remuneration, please contact Min Park on (08) 9321 8533 or via email on Min.Park@fticonsulting.com.

You can also access information which may assist you on the following websites:

- ARITA at www.arita.com.au/creditors
- ASIC at www.asic.gov.au (search for “insolvency information sheets”).



Daniel Woodhouse

Joint and Several Deed Administrator



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Liability limited by a scheme approved under Professional Standards Legislation Scheme. May not apply to all services.

EXPERTS WITH IMPACT™

About FTI Consulting

FTI Consulting, Inc. is a global business advisory firm dedicated to helping organisations protect and enhance enterprise value in an increasingly complex legal, regulatory and economic environment. FTI Consulting professionals, who are located in all major business centers throughout the world, work closely with clients to anticipate, illuminate and overcome complex business challenges in areas such as investigations, litigation, mergers and acquisitions, regulatory issues, reputation management and restructuring. More information can be found at www.fticonsulting.com.

Schedule 1: Table of major tasks for resolution 1 remuneration approval

Table 8 provides a description of the work undertaken in each major task area for the period 23 August 2019 to 31 July 2020 (inclusive).

Table 8 Work Undertaken for the Period 23 August 2019 to 31 July 2020 (Inclusive)		
Task Area	General Description	Includes
Assets \$5,385.50	Deed of Company Arrangement	<ul style="list-style-type: none"> ▪ Monitoring the receipt of Deed Contribution ▪ Follow up / Correspondence with the Deed Proponents and their solicitor regarding payment of Deed Contribution and completion of DOCA ▪ Liaising with secured creditor regarding release of security and executed PPSR release documents
Creditors \$48,371.00	Creditors enquiries	<ul style="list-style-type: none"> ▪ Receiving creditor enquiries ▪ Maintaining register of creditor enquiries ▪ Responding to creditor enquiries by telephone, email, facsimile and post
	Secured creditor reporting	<ul style="list-style-type: none"> ▪ Responding to queries raised by secured creditor ▪ Liaising with secured creditor regarding the DOCA variation proposal
	Creditor reports	<ul style="list-style-type: none"> ▪ Preparing and issuing report to creditors pursuant to pursuant to section 455HA of the Act ▪ Preparing remuneration approval report and associated annexures ▪ Considering and reviewing variation proposal received and preparing supplementary report to creditors ▪ Preparing circular to creditors advising of the adjournment of meeting ▪ Liaising with the Deed Proponents and their solicitor in respect to the variation proposal and funding
	Processing proofs of debt	<ul style="list-style-type: none"> ▪ Reviewing, considering and adjudication of PODs ▪ Maintaining POD register ▪ Correspondence with creditors seeking further information ▪ Liaising with related parties and their solicitor regarding substantiation of claim ▪ Reviewing information provided by related parties and their solicitor and considering validity of claims
	Meeting of creditors	<ul style="list-style-type: none"> ▪ Preparation of meeting notices, proxies and advertisements ▪ Forward notice of meeting to all known creditors ▪ Preparation of meeting file, including agenda, attendance register, list of creditors and draft minutes of meeting ▪ Setting up virtual meeting and poll process ▪ Conducting meeting of creditors ▪ Responding to stakeholder queries following the meeting

Table 8 Work Undertaken for the Period 23 August 2019 to 31 July 2020 (Inclusive)

Task Area	General Description	Includes
		<ul style="list-style-type: none"> ▪ Dealing with adjournment of meeting and preparation of meeting notices to reconvene the adjourned meeting
Investigations \$296.50	Voidable transactions	<ul style="list-style-type: none"> ▪ Further investigations/enquiries made in respect to the quantum of the alleged unfair preference claim
Employees \$312.00	Employee entitlements	<ul style="list-style-type: none"> ▪ Confirmation from the Receivers and Managers as to payment of employee entitlements ▪ Attending to enquiries from employees
Administration \$14,627.50	Checklist/document maintenance	<ul style="list-style-type: none"> ▪ Updating appointment checklist ▪ Physical and electronic document filing and maintenance
	Bank accounts	<ul style="list-style-type: none"> ▪ Bank account reconciliations ▪ Dealing with funds held in trust account
	ASIC lodgements	<ul style="list-style-type: none"> ▪ Preparing and lodging ASIC forms ▪ Correspondence with ASIC regarding statutory forms
	ATO lodgements	<ul style="list-style-type: none"> ▪ Preparation and submission of BAS
	Planning/review	<ul style="list-style-type: none"> ▪ Internal meetings concerning the status of administration ▪ File and planning reviews
	Correspondence	<ul style="list-style-type: none"> ▪ Liaising with Receivers and Managers regarding status of receivership and sale of business, retirement and impact of sale of business to DOCA ▪ Internal discussions regarding engagement with the Deed Proponents and consider strategy ▪ Briefing the solicitor regarding DOCA status and legal advice sought ▪ Reviewing documents drafted by the solicitor

Schedule 2: Table of major tasks for resolution 2 remuneration approval for the period 1 August 2020 to completion of DOCA

Table 9 provides a description of the work undertaken in each major task area for the period 1 August 2020 to completion of DOCA (inclusive).

Table 9: Work Undertaken for the Period 1 August 2020 to Completion of DOCA (inclusive)		
Task Area	General Description	Includes
Creditors \$8,000.00	Creditor enquiries	<ul style="list-style-type: none"> ▪ Receiving creditor enquiries ▪ Maintaining register of creditor enquiries ▪ Responding to creditor enquiries by telephone, email, facsimile and post
	Secured creditor reporting	<ul style="list-style-type: none"> ▪ Responding to queries raised by secured creditor ▪ Update to secured creditor as to status of DOCA
	Creditor reports & circulars	<ul style="list-style-type: none"> ▪ Preparing further report and ad hoc circulars to creditors as and when required
	Dealing with proofs of debt	<ul style="list-style-type: none"> ▪ Correspondence with creditors inviting PODs ▪ Receiving and filing proofs of debt ▪ Maintaining proofs of debt register ▪ Adjudication of proofs of debt ▪ Liaising with creditors regarding better and further information to substantiate claim ▪ Dealing with admission/rejection of claim and issuing admission/rejection notices
Assets \$5,000.00	Bank accounts	<ul style="list-style-type: none"> ▪ Bank account reconciliations
	Deed Contributions	<ul style="list-style-type: none"> ▪ Monitoring the receipt of Deed Contributions ▪ Follow up / Engagement with Deed Proponents for payment as and when required ▪ Consider further actions in the absence of payment of Deed Contributions (if applicable)
Employees \$2,000.00	Calculating entitlements	<ul style="list-style-type: none"> ▪ Confirmation with ATO regarding any outstanding SGC
	Employee correspondence	<ul style="list-style-type: none"> ▪ Confirmation from receivers regarding payment of all outstanding employee entitlements ▪ Attend to queries from employees as and when required
Dividend \$8,000.00	Dividend Procedures	<ul style="list-style-type: none"> ▪ Communicating with creditors concerning declaration of dividend ▪ Advertising intention to declare dividend ▪ Preparing and finalising dividend calculation ▪ Maintaining dividend file and register ▪ Obtaining ATO clearance to allow dividend payment ▪ Paying dividend to creditors and associated correspondence ▪ Dealing with unclaimed monies

Table 9: Work Undertaken for the Period 1 August 2020 to Completion of DOCA (inclusive)

Task Area	General Description	Includes
Administration \$7,000.00	Checklist/document maintenance	<ul style="list-style-type: none"> ▪ Administration review ▪ Document filing and maintenance ▪ Updating checklist ▪ Physical and electronic document filing and maintenance
	Bank accounts	<ul style="list-style-type: none"> ▪ Requesting and reviewing bank statements ▪ Correspondence with bank regarding specific transfers
	ASIC lodgements	<ul style="list-style-type: none"> ▪ Preparation and lodgment of necessary forms with ASIC ▪ Correspondence with ASIC regarding statutory forms
	ATO lodgements	<ul style="list-style-type: none"> ▪ Preparation and submission of BAS ▪ Follow up and processing BAS refunds/payments
	Planning/review	<ul style="list-style-type: none"> ▪ Discussions regarding status of deed administration
	Books and records/storage	<ul style="list-style-type: none"> ▪ Dealing with records in storage ▪ Sending job files to storage
	Remuneration/disbursements	<ul style="list-style-type: none"> ▪ Reviewing remuneration and disbursements records ▪ Processing payments of remuneration and disbursements
	Finalisation	<ul style="list-style-type: none"> ▪ Notifying creditors and statutory bodies of DOCA effectuation ▪ Retirement as Deed Administrators and return control of Company to the Director

Schedule 3: Table of major tasks for resolution 3 remuneration approval for liquidation period

Table 10 provides a description of the work undertaken in each major task area for the period commencement to completion of the Liquidation.

Table 10: Work Undertaken for the Period Commencement to Completion of Liquidation		
Task Area	General Description	Includes
Creditors \$12,000.00	Creditor enquiries	<ul style="list-style-type: none"> ▪ Receiving creditor enquiries ▪ Maintaining register of creditor enquiries ▪ Responding to creditor enquiries by telephone, email, facsimile and post ▪ Liaising with the Director in relation to specific creditor claims
	Creditor reports & circulars	<ul style="list-style-type: none"> ▪ Preparing Statutory Report to Creditors ▪ Preparing ad hoc circulars to creditors as required
	Dealing with proofs of debt	<ul style="list-style-type: none"> ▪ Receiving and filing proofs of debt ▪ Maintaining proofs of debt register ▪ Adjudication of proofs of debt
Investigations \$20,000.00	Conducting investigations into the affairs of the Company	<ul style="list-style-type: none"> ▪ Conducting further investigations into the Company's affairs to identify any potential breaches of director's duties or potential misconduct ▪ Further analysis into the Company's bank statements and management accounts to identify any potential voidable transactions ▪ Determining the date of insolvency and the quantum of insolvent trading claim ▪ Correspondence with the Director regarding the alleged insolvent trading claim (if applicable) ▪ Reviewing specific related party transactions and liaising with relevant parties to seek clarification ▪ Attend to settlement negotiations, consider further recovery actions and liaising with solicitors (if applicable) ▪ Investigating any other potential claims that may be available in liquidation
	Reporting to ASIC	<ul style="list-style-type: none"> ▪ Preparation of investigation file ▪ Lodgement of statutory investigation report pursuant to Section 533 of the Act with ASIC ▪ Preparing supplementary statutory investigation report to ASIC (if required)
Assets \$7,000.00	Other assets	<ul style="list-style-type: none"> ▪ All tasks associated with realising any other assets that have not been dealt with as required

Table 10: Work Undertaken for the Period Commencement to Completion of Liquidation

Task Area	General Description	Includes
	Related party loans	<ul style="list-style-type: none"> ▪ Liaising with the Director regarding related party loans and requesting better information to ascertain the financial capacity to repay same ▪ Consider further recovery actions (if applicable)
Dividend \$3,000.00	Dividend Procedures (Subject to successful recovery actions)	<ul style="list-style-type: none"> ▪ Communicating with creditors concerning declaration of dividend ▪ Advertising intention to declare dividend ▪ Preparing and finalising dividend calculation ▪ Maintaining dividend file and register ▪ Obtaining ATO clearance to allow dividend payment ▪ Advertising dividend declaration ▪ Paying dividend to creditors and associated correspondence
Administration \$8,000.00	Checklist/document maintenance	<ul style="list-style-type: none"> ▪ Administration review ▪ Document filing and maintenance ▪ Updating checklist ▪ Physical and electronic document filing and maintenance
	Bank accounts	<ul style="list-style-type: none"> ▪ Bank account reconciliations ▪ Requesting and reviewing bank statements ▪ Correspondence with bank regarding specific transfers
	ASIC lodgements	<ul style="list-style-type: none"> ▪ Preparation and lodgment of necessary forms with ASIC (505, 5601, 5602 etc) ▪ Correspondence with ASIC regarding statutory forms
	ATO lodgements	<ul style="list-style-type: none"> ▪ Preparation and submission of BAS ▪ Follow up and processing BAS refunds/payments
	Planning/review	<ul style="list-style-type: none"> ▪ Discussions regarding status of liquidation
	Books and records/storage	<ul style="list-style-type: none"> ▪ Dealing with records in storage ▪ Sending job files to storage
	Remuneration/disbursements	<ul style="list-style-type: none"> ▪ Reviewing remuneration and disbursements records ▪ Processing payments of remuneration and disbursements
	Finalisation	<ul style="list-style-type: none"> ▪ Notifying ATO of finalisation ▪ Cancelling ABN/GST/PAYG registration ▪ Finalising WIP

Schedule 4: FTI Consulting Schedule of Rates

FTI Consulting CF&R Standard Rates effective 1 April 2020 (excluding GST)		
Typical classification	Standard Rates \$/hour	General guide to classifications
Senior Managing Director/Appointee	720	Registered Liquidator and/or Trustee, with specialist skills and extensive experience in all forms of insolvency administrations. Alternatively, has proven leadership experience in business or industry, bringing specialist expertise and knowledge to the administration.
Managing Director	660	Specialist skills brought to the administration. Extensive experience in managing large, complex engagements at a very senior level over many years. Can deputise for the appointee. May also be a Registered Liquidator and/or Trustee. Alternatively, has extensive leadership/senior management experience in business or industry.
Senior Director	580	Extensive experience in managing large, complex engagements at a very senior level over many years. Can deputise for the appointee, where required. May also be a Registered Liquidator and/or Trustee or have experience sufficient to support an application to become registered. Alternatively, has significant senior management experience in business or industry, with specialist skills and/or qualifications.
Director	520	Significant experience across all types of administrations. Strong technical and commercial skills. Has primary conduct of small to large administrations, controlling a team of professionals. Answerable to the appointee, but otherwise responsible for all aspects of the administration. Alternatively, has significant senior management experience in business or industry, with specialist skills and/or qualifications.
Senior Consultant 2	470	Typically an Australian Restructuring Insolvency & Turnaround Association professional member. Well developed technical and commercial skills. Has experience in complex matters and has conduct of small to medium administrations, supervising a small team of professionals. Assists planning and control of medium to larger administrations.
Senior Consultant 1	430	Assists with the planning and control of small to medium-sized administrations. May have the conduct of simpler administrations. Can supervise staff. Has experience performing more difficult tasks on larger administrations.
Consultant 2	390	Typically Institute of Chartered Accountants in Australia qualified chartered accountant (or similar). Required to control the tasks on small administrations and is responsible for assisting with tasks on medium to large-sized administrations.
Consultant 1	360	Qualified accountant with several years' experience. Required to assist with day-to-day tasks under the supervision of senior staff.
Associate 2	335	Typically a qualified accountant. Required to assist with day-to-day tasks under the supervision of senior staff.
Associate 1	300	Typically a university graduate. Required to assist with day-to-day tasks under the supervision of senior staff.
Junior Associate	220	Undergraduate in the latter stage of their university degree.
Administration 2	220	Well developed administrative skills with significant experience supporting professional staff, including superior knowledge of software packages, personal assistance work and/or office management. May also have appropriate bookkeeping, accounting support services or similar skills.
Junior Accountant	170	Undergraduate in the early stage of their university degree.
Administration 1	185	Has appropriate skills and experience to support professional staff in an administrative capacity. May also have appropriate bookkeeping, accounting support services or similar skills.

The FTI Consulting Standard Rates above apply to the Corporate Finance & Restructuring practice and are subject to periodical review.