

Our Ref.: MvdV_500000.6543-EF-Reports

29 January 2024

CIRCULAR TO CREDITORS

SARA LEE HOLDINGS PTY LTD

ACN 650 567 641

(ADMINISTRATORS APPOINTED) ("THE COMPANY")

I refer to the appointment of Vaughan Strawbridge, Kathryn Evans and I, Joseph Hansell, as Joint and Several Administrators of the Company on 17 October 2023.

Second meeting of creditors and Administrators' report to creditors

The Administrators are required under the law to convene a second meeting of creditors, at which creditors will vote on the future of the Company.

Details of the second meeting of creditors of the Company are:

Location:	Virtually via Microsoft Teams
Date:	Tuesday, 6 February 2024
Time:	11:00AM (AEDT)

If you wish to attend the meeting, you must register at the below link and return the below forms on or before **4:00PM (AEDT)** on **Monday, 5 February 2024** to SaraLeeGeneral@fticonsulting.com:

- Meeting registration form: <https://forms.office.com/r/g1KtujaM66>
- Proof of debt form; and
- Proxy form (if required).

Once you have registered, a link to view the meeting will be sent to you by email.

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The following documents will be available for viewing and download from the FTI Consulting Creditor Portal by **9:00PM (AEDT) on Monday, 29 January 2024**:

<https://www.fticonsulting.com/creditors/sara-lee-holdings-pty-ltd>

1. Administrators' Report pursuant to Section 75-225 of the *Insolvency Practice Rules (Corporations) 2016*;
2. Administrators' Remuneration Report;
3. Notice of Second Meeting of Creditors;
4. Appointment of Proxy Form – complete and return if you are an individual and have someone representing you, or you are a corporation; and
5. Formal Proof of Debt or Claim Form.

Electronic notices

In accordance with section 600G of the *Corporations Act 2001 (Cth)*, I have used one or more technologies to provide notice of the second meeting of creditors as follows:

- Sent a copy of this circular to creditors by using email addresses obtained from the Company's books and records and returned Formal Proof of Debt or Claim Forms;
- Where no email address was obtained, I have sent a copy of this circular by post with a link to the [FTI Consulting Creditor Portal](#); and
- Published a copy of this circular and my report to creditors on the [FTI Consulting Creditor Portal](#).

Should you have any queries in relation to the second meeting of creditors, the enclosed documents or the voluntary administration generally, please contact this office on (02) 8247 8000 or via email at SaraLeeGeneral@fticonsulting.com.

Yours faithfully



Joseph Hansell
Administrator